

# Job description

## Project Manager

T&S West

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Stockton, CA

T&S West is a General Building/Engineering Contractor in Stockton, California and we are seeking a talented, dynamic, intelligent, hardworking Project Engineer to join our rapidly growing company. T&S West carries A, B, and C-10 Licenses with focus on Tenant Improvements/Remodels, New Construction, Building Maintenance, Electrical, Grading, Paving, Concrete, and Asphalt Maintenance. T&S has maintenance contracts with Railroad Companies and multiple Public Work Agencies. We work closely with private developers, and competitively bid public work projects that range in multiple scopes and operations.

### Position Overview:

We are a team of experienced civil and commercial builders. This person will need to have the ability to integrate into a multifaceted company that includes Building and Sitework construction.

The role of an Estimator / Project Manager is responsible for the overall direction, estimating, completion, and financial outcome of construction projects. Developing accurate and timely proposals and estimates for both private and public sector works projects to ensure T&S is a responsive bidder.

- Coordinate with the construction manager and project team to develop comprehensive plan for project start up and successful kick-off.
- Manage job controls to ensure compliance with contract, budget, schedule, forecasting and job costing.
- Perform accurate project revenue and cost financial forecasting to ensure corporate profitability goals are met.
- Develop and maintain project schedule to ensure work is completed on time and under budget. This includes managing and coordinating subcontractors' schedules.
- Coordinate with the construction manager and project team to develop comprehensive plan for project start up and successful kick-off.

- Review drawings, specifications and proposed project site conditions; record findings and solicit input from field operations to include in final project estimate.
- Participate in bid review and bid closing to ensure accuracy of bid and evaluate project feasibility; work with estimating team to develop bid schedule.
- Provide technical support in construction planning, quality control, interpretation of design, application of construction methods, resolution and documentation of design conflicts, and constructability reviews to ensure successful job completion.
- Represent company, project and/or department during client and project management meetings to ensure effective communication.
- Provide technical support and direction regarding project material controls including delivery dates, construction schedules and design requirements to ensure additional costs are minimized.
- Prepare drawings and sketches to support construction work, change orders, and estimates to meet changing job requirements.
- Develop job essential data including quantity take-offs, material price lists, labor costs per man hour, and equipment to ensure accurate estimates and bids.

## **Experience**

- 2+ years of Project Manager, Management, or similar experience, Estimating
- Bachelor's degree or equivalent, preferably in Construction Management, Architectural Engineering, Civil Engineering, Architecture or a Construction Management Certificate from an accredited university
- Applicable internships or field experience preferred
- Computer literate. The ideal candidate will have a working knowledge to an advanced aptitude of HCSS Heavy Bid, MS Office Suite, (Outlook, Project, Excel and Word), AutoCAD, CM Software
- Valid Driver's License

## **Necessary Skills**

- Understands and interprets schematics, blueprints, drawings, and technical specifications.
- Can layout, survey, schedule, and read drawings, in order to apply construction sequence.
- Can interpret oral and written instructions and directions from supervisors.
- Proven ability to multi-task, change priorities, and handle stress to meet deadlines.

## **Benefits and Compensation**

- Benefits include medical insurance, 401k plan, and Cell phone reimbursement
- Vehicle Allowance
- Competitive Salary, to be commensurate with experience

We are an Equal Employment Opportunity employer. Position requires clean DMV record, background check and drug testing.

**To Apply:** Please reply to this post with a resume, cover letter and small sample of work. Fax resume to (209) 942-1368 or contact us at (209) 942-1360. Only qualified applicants will be contacted via phone to schedule interviews.

Job Type: Full-time

Salary: \$100,000.00 - \$150,000.00 per year

Benefits:

- 401(k) matching
- Dental insurance
- Health insurance

Schedule:

- Day shift
- Monday to Friday

Education:

- Bachelor's (Preferred)

Experience:

- Construction estimating: 2 years (Preferred)

Work Location: Multiple Locations