

San Joaquin Building and Construction Trades Council

San Joaquin, Calaveras, Alpine and Amador Counties

Raul Hernandez
President



Michael Mark
Financial Secretary-Treasurer

3984 Cherokee Rd.
Stockton, CA 95219

www.sjbuildingtrades.org

Seeking an Executive Director for the San Joaquin Building and Construction Trades Council.

About the San Joaquin Building and Construction Trades Council. (SJBTC) The primary Mission of the SJBTC is to improve the health, job safety and economic conditions of its 10,000 members of affiliated Unions, and of all working men and women in the construction industry by all lawful means. Through advocacy in both Public and private sectors, the SJBTC also seeks adoption of programs and policies that promote the security and welfare of the general public. To accomplish this mission, the council works to protect and strengthen collective bargaining as a means of securing and improving the wages, safety and working conditions of workers in the construction field. As well as have a working relationship with local community organizations, public officials, and elected leaders by promoting a local workforce.

Under the guidance of the SJBTC officers, The Executive Director based in San Joaquin County will be the face and leader of the organization.

Description of Duties

- Oversee and administer day-to-day operations of the council.
- Provide guidance, mentor, and lead team members in charge of the SJBTC “MC-3” apprentice readiness program.
- Coordinate, direct, and evaluate the work of staff and delegating supervision to others as needed.
- Promote a local construction workforce.
- Promote Construction pathways into the “other Four-year degree” Building Trades Apprenticeship programs.
- Public outreach including presenting to students, attending community meetings, and attending public meetings affecting SJBTC.
- Negotiate agreements and contracts.
- Build and maintain strong working relationships with Unions, Community groups, and elected leaders.
- Advocate for Union construction workers throughout the county and jurisdiction of SJBTC.
- Report to the officers of the Council by providing weekly reports.
- Provide guidance and a full SJBTC monthly report to all delegates monthly.
- Provide guidance to local elected leaders on the benefits of a local construction workforce.

- Oversee all SJBTC Social Media accounts.
- Assist with the development of future SJBTC strategic plans to benefit the council affiliates.
- Oversee and recommend future fiscal budgets to the FS/T and officers.
- Oversee the preparation of annual filings to present to FS/T and officers.
- Ensure that SJBTC is in compliance with oversight agencies I.E; Department of Labor, IRS, State of CA, and other governmental agencies.

Qualifications and Skills:

- At least 10 years of leadership experience within an affiliate of the Building Trades I.E. Journeyperson, Foreperson, Superintendent, project manager **or** possess a bachelor’s degree, with equivalent leadership experience.
- Ability to execute a “big picture” idea or policy from idea conception into actuality.
- Excellent listening, interpersonal, and problem-solving skills.
- Self-motivated with a positive attitude and ability to lead, coach, and mentor others.
- Ability to provide sound judgement and deal with fast changing environments efficiently.
- Excellent verbal and written communication skills.
- Ability to work with others.
- Effective time management skills.
- Ability to work additional hours and weekends as needed.
- Ability to travel as needed.
- Proficiency with MS Office Applications including email.
- Valid Driver’s License.
- Knowledge of governmental and public decision-making processes.

Compensation and Benefits

- Depending on qualifications. This is a full-time exempt position with a Salary range of \$70,000 to \$85,000, including Full Medical, Vision, dental, retirement package, and Car allowance.
- To apply please send resume to Michael@Sjbuildingtrades.org by December 23, 2022

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

San Joaquin Building Trades provides equal employment opportunities (EEO) to all employees and applicants without regard to race, color, religion, national origin, sex, age, marital status, sexual orientation, disability, political affiliation, personal appearance, family responsibilities, matriculation or any other characteristic protected under federal, state, or local law. San Joaquin Building Trades is an Equal Employment Opportunity Employer.

We believe that certain corporations’ bad behavior disproportionately hurts the most marginalized people in society – including people of color, people from working class backgrounds, women, and LGBTQ people. We believe that these communities must be centered in the work we do. Hence, we strongly encourage applications from people with these identities or who are members of other marginalized communities.